

## **2022 Admissions Policy**

### **St Hild's Church of England School**

#### **Covering note:**

Following the approval of the 2022 Admissions Policy, St Hild's Church of England Voluntary Aided School became an academy within NEAT Academy Trust on 1 April 2021.

With effect from that date the name of the school changed and NEAT Academy Trust became the admissions authority for the school. Throughout this policy references to the following should be interpreted as set out below:

- references to St Hild's Church of England Voluntary Aided School mean St Hild's Church of England School
- references to the Governing Body as the admissions authority mean the Board of Directors of NEAT Academy Trust
- references to the Governing Body/Interim Executive Board as the body to which admissions appeal should be submitted means the Local Governing Committee of St Hild's Church of England School.

NEAT Academy Trust  
1 Hedley Court  
Orion Business Park  
North Shields  
Tyne and Wear  
NE29 7ST



**ST. HILD'S  
CHURCH OF ENGLAND SCHOOL**

**ADMISSIONS POLICY  
2022**

**At St. Hild's Church of England school we aim to provide all of our pupils with a world class education in a Christian context. We expect to find God at work in our school.**

***"I have come that they may have life in all its fullness (John 10:10)"***

*The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

**The Governing Body of St. Hild's Church of England Voluntary Aided School is the Admissions Authority for the school. Applications must be made on the Local Authority Common Application Form. This form must be returned to the Local Authority by the published closing date. Applications received after the closing date will only be considered after all those received by the closing date.**

The admission number for the school from September 2021 is 155. This arrangement follows consultation between the governing body, the Local Authority, all other schools in the area and all other Admissions Authorities in the area.

Children who have an Education Health and Care Plan, where the school is named as the most appropriate educational setting for the child, will be admitted to the school.

If the number of applications exceeds the number of places available, children will be admitted in the following order:

1. Oversubscription Criterion 1: Children who are currently looked after<sup>1</sup> in England, children who were previously looked after in England or children who appear to the admission authority of the school to have been in state care outside of England<sup>2</sup> and immediately afterwards became subject to an adoption order, a child arrangements order or special guardianship order.

<sup>1</sup> A looked after child is a child who is in the care of a local authority in England, or is being provided with accommodation by a local authority in England in the exercise of their social services functions.

<sup>2</sup> A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

2. Oversubscription Criterion 2: **Children who have an older sibling attending the school at the time of their admission.** Sibling refers to brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, or the child of the parent/carers partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
3. Oversubscription Criterion 3: **Those children who attend St. Hild's identified Partner Primary Schools**
  - Barnard Grove,
  - Clavering
  - St. Helen's
  - West View
  - Throston
4. Oversubscription Criterion 4: **Pupils with very exceptional medical or social factors** directly related to school placement. Applications must be supported by written evidence from a doctor or other professional practitioner, setting out the particular reasons why our school is the most suitable school and will be considered on a case by case basis.
5. Oversubscription Criterion 5: **Those children who live closest to the school** as determined by 'straight line' distance measurement; from the address point of the child's home to the address point of the school.

**Tie breaker:**

Should it prove necessary to distinguish between children within criterion 4, priority will be given to those who live nearest to the school. Should it prove necessary to distinguish between children in any other criterion (or between children with older siblings in the above situation) then priority will be given to those who live nearest the school. Distance will be measured by a straight line from the address point of the child's home to the address point of the school.

In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

**Waiting Lists**

The school maintains a waiting list for those children who are not offered a place, and the parents ask for the child's name to be added to the waiting list. The order of priority on the waiting list is the same as the list of criteria for over-subscription, and does not depend on the date on which an application is received. No account is taken of length of time on a waiting list. The school periodically seeks confirmation that parents wish a child to be kept on the waiting list. Waiting lists will be maintained until 31 December of the admission year, following this parents/carers will need to reapply.

**Multiple births**

In cases where there is one place available, and the next child on the list is a twin, triplet, etc., we would admit both twins (and all the children in the case of other multiple births) even if this

meant exceeding the agreed number of places in the year group in the relevant admission year.

**Other information:**

The child's home address is the address of the parent/carer receiving the Child Benefit. If you do not receive Child Benefit then other proof would be required. The addresses of childminders or family members sharing in the care of the children must not be used. If you wish your child to attend St Hild's Church of England Voluntary Aided School, you must complete an application form.

**Admission outside of normal age range**

Parents may submit a request in writing for their child to be admitted outside of his or her normal age range together with supporting reasons for doing so. This should be discussed with the Headteacher as soon as possible.

Requests from parents for places outside a normal age group will be considered carefully, e.g., for those who have missed education due to ill health. Each case will be considered on its own merits and circumstances. However, such admissions will not normally be agreed without a consensus that to do so would be in the pupil's best interests. It is recommended that parents discuss their wishes with the Headteacher in advance of applying for a place. The governors may ask relevant professionals for their opinion on the case. It should be noted that if a place in the requested age group is refused, but one in the normal age group is offered, then there is no right of appeal.

**Fair Access Protocol:**

The school participates in Hartlepool LA's Fair Access Protocol. Children qualifying under the Fair Access Protocol may be offered a place even if there are no places available in the relevant year group and also take priority for admission over children on the waiting list.

**Right of Appeal:**

If you are not successful in obtaining a place for your child at St Hild's Church of England Voluntary Aided School, you have a statutory right of appeal. Appeals should be made in writing, by the deadline given in the allocation letter, setting out the reasons for appeal, to:

The Governing Body/Interim Executive Board  
St Hild's Church of England Voluntary Aided School  
King Oswy Drive  
West View  
Hartlepool  
TS24 9PB

Full information on the appeals procedure is available from:

St Hild's Church of England Voluntary Aided School  
King Oswy Drive  
West View  
Hartlepool  
TS24 9PB

Parents who wish their child to transfer to St Hild's Church of England School from another school at any other time other than the beginning of the first year of secondary education (age 11) should contact the Admissions Team at the Local Authority. Should it be necessary to

decide between more than one candidate in such circumstances, the order of priorities published above will apply.

<b>Signed.....(Headteacher)</b>	<b>Next Review Date: July 2021</b>
<b>Signed.....(Chair of Governors)</b>	

<b>Revision Date:</b>	<b>Version</b>	<b>Status (Annual)</b>	<b>Material/Reference/Bibliography</b>
Sept 2018	1.10	Awaiting Approval	Consultation period commencing 25.09.2018
Nov 2019	1.11		Consultation period commencing 29.11.2019
Feb 2020	1.12		
Sept 2020	1.13	Approved IEB 15.10.2020	
14 Jul 2021	1.14	Awaiting Approval	Amendments required from statutory Schools Admissions Code update effective 01.09.21
16 Jul 2021	1.15	Approved by Executive Team on behalf of the NEAT Academy Trust Board of Directors	